



## REC TRANSMISSION PROJECTS COMPANY LIMITED

ECE House, 3rd Floor, Annexe-II, , 28A, K G Marg,  
New Delhi - 110 001, Tel :011 -47964796,  
Fax: 011-47964738, Website: www.rectpcl.in  
**CIN No : U40101DL2007GOI57558**

### LIMITED TENDER ENQUIRY

RECTPCL/Fin./ISO/9001:2015

Dated: 15.11.2017

**Sub: Appointment of "Certification Body" for certification of Quality Management Systems as per ISO 9001:2015 standard.**

**Last date and time for submission of Financial Bid : 1600hrs IST on 22.11.2017**

**Due date and time for opening of Financial Bid : 1630hrs IST on 22.11.2017**

Sirs,

REC Transmission Projects Company Limited, New Delhi intends to implement ISO 9001:2015 Quality Management System and obtain ISO certificates from the certification agency for its office located in New Delhi.

REC Transmission Projects Company Limited, New Delhi invites Financial Bid for appointment of "Certification Body" for certification of Quality Management Systems as per ISO 9001:2015 standard. The Financial bid is to be submitted in sealed cover in the prescribed format super scribing ' ISO 9001:2015 'on or before the last date of submission. The bidders may participate in the bid opening process.

**1. Validity of Offer**

The Offer should have a validity of 60 days

**2. Payment Terms**

50% payment will be released upon conducting pre-certification/Certification audit

Balance 50% will be released as follows

- 20% of total fee will be released upon issue of all ISO 9001:2015 Certificates as indicated in the scope of work attached.
- 30% will be released proportionately on yearly basis after surveillance audit.

**3. Completion Schedule**

As indicated in the scope of work attached

We have employees strength of about 11 Permanent employees from REC Limited (the holding company) on secondment basis, about 20 employees on contractual basis posted in different locations across the country as per the consultancy assignment.

Bids complete in all respects should be addressed to the undersigned on or before the due date and time:-

**Addl. Chief Executive Officer**

REC Transmission Projects Company Ltd.

ECE House, 3rd Floor, Annexe - II, 28A,

KG Marg, New Delhi - 110001

Bids received after the due date and time are liable to be rejected. Bids received through Fax/E-mail will not be acceptable.

Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions. Once quoted, the Bidder shall not make any subsequent price change, even if any deviation or exception may be specifically stated in the bid. Such price changes shall render the offer liable for rejection.

RECTPCL reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.

Scope of work along with the format of financial Bid are attached.

For any clarifications, you may contact the undersigned at telephone No. 011 - 47964705

Yours faithfully

Sd/-

(Bhupender Gupta)

**Addl. CEO, RECTPCL**

**FINANCIAL BID**

**Tender No. RECTPCL/Fin./ISO 9001:2015/2017-18/1**

**Sub: Tender for Appointment of Certification Body for the Certification of Quality Management System as per ISO 9001:2015 standard**

Sl. No.	Description	Unit	Amount in Rupees	
			In Figures	In words
1	To conduct pre-certification / certification audit as required and deemed fit by the Certification Body including Surveillance and Issue ISO 9001:2015 Certificate	LUMP SUM FEE		
2.	<b>TOTAL</b> Add Taxes( specify nature & %)			
NOTE: Rates quoted should include all charges including. local transportation, travelling, boarding , lodging & other incidental expenses etc.				

**Date**

**Signature of the Bidder Name & Seal**

**Contact Tele. No.**

## **SCOPE OF WORK – ISO 9001:2015 CERTIFICATION**

REC Transmission Projects Company Limited (RECTPCL), a wholly owned subsidiary of Rural Electrification Corporation Ltd (REC), a “Navratna CPSE under the Ministry of Power, Govt. of India”, invites Bids from interested ISO consulting firms and Service Providers for providing consultancy services to RECTPCL for obtaining ISO 9001:2015 certifications.

RECTPCL commences its Business Operation on 08.01.2007. RECTPCL is engaged in the following businesses: -

- Selection of developers for Inter and Intra State Transmission Projects identified by the Central Government/ State Government in accordance with competitive framework notified by the Ministry of Power, GoI. The selection process involves setting up of a Special Purpose Vehicle, preparation of project profile, obtaining statutory clearance from the government etc. besides procurement of services of agencies for identified activities.
- Consultancy Services for Detailed Project Report (DPR) Preparation & Project Management Consultancy (PMC) Services for State Power Distribution Agency.
- Pre-award engineering and contracting activities for appointment of EPC.
- Bid Process Management and Project Management Consultancy Services for Design, Supply, erection, testing and commissioning.
- Third Party Inspection Agency services for State Distribution Companies.
- Smart Grid Implementation Agency for implementation of smart grid solutions.
- Consultancy and Review Consultancy assignments for selection of developer as Transmission Service Provider.

### **SCOPE OF WORK**

#### **1. The Scope of work for certification body would cover as follows:**

- a. Conduct certification audit as required to Issue ISO 9001:2015 Quality Management System Certificate.
- b. Conduct annual surveillance audits at suitable intervals during the validity of the certificate i.e. three years.

#### **2. Certification Body shall ensure that:**

- a. The certification audit is started within a week's time after the written request received from RECTPCL.
- b. The time would be an essence of the contract. Certification Body should conduct parallel audit by deputing separate auditors wherever required.

- c. Since the Certification Body is required to quote in lump sum, all the related expenses including travelling, boarding and lodging have to be borne by Certification Body.

### **3. Completion Schedule:**

Certification Body should ensure to complete certification audit within 2 weeks time from the date of request from RECTPCL to start the audit.

The work will be deemed to be completed after issue of ISO 9001:2015.

To conduct surveillance audit at suitable interval during the validity of certificate issued.